



Britannia Secondary Community School

1001 Cotton Drive
Vancouver, B.C. V5L 3T4
Telephone: 604-713-8266 • Fax: 604-713-8265
Website: <http://britannia.vsb.bc.ca>

2019 NOTICE OF LATE RETURN FORM

This form is to be completed for any student expecting to return to school LATER THAN noon on **Tuesday, September 3, 2019** but prior to **September 30, 2019**.

Please note: If the school cannot verify your child's attendance at school by noon on Monday, September 9th, 2019, your child's space may be given to another student on the school's waitlist.

The School Phone is (604) 713-8266

The School Fax is (604) 713-8265

PLEASE PRINT

Dear Principal:

My child(ren) will be attending _____ School for the 2019-2020 school year, but **will NOT be in attendance in the school before noon on Monday, September 9, 2019. Please reserve a space in your school for my child(ren).**

_____, in Grade _____ (Sept. 2019)
Last Name First Name

_____, in Grade _____ (Sept. 2019)
Last Name First Name

_____, in Grade _____ (Sept. 2019)
Last Name First Name

The expected DATE OF RETURN for our child(ren) is _____

Reason for late return: _____

Please note: Space will not be held beyond September 30, 2019.

Father's Name: _____ Mother's Name: _____

Or Legal Guardian's Name: _____

Address: _____

Home Phone: _____ Day Phone (F) _____

Fax: _____ Day Phone (M) _____

Date: _____ **Parent Signature:** _____

Alternate Contact/Phone Number or e-mail _____